

HEALTH CLAIM MANDATORY DOCUMENT CHECKLIST FOR HOSPITALIZATION DEATH CLAIMS

Sr.No	Name of Documents
1	Duly filled and signed Bajaj Allianz health insurance claim Form.
2	Original Death Summary stating the date of admission, date of discharge, presenting complaints with duration ,clinical condition, detailed line of treatment, final diagnosis and past medical and surgical history with duration.
3	Original Hospital Bill giving detailed break up of all expense heads mentioned in the bill. Clear break ups have to be mentioned for OT Charges, Doctor's Consultation and Visit Charges, OT Consumables, Transfusions, Room Rent, etc.
4	Original Paid Receipt with revenue stamp, hospital seal and signature towards the final hospital bill of Hospital for hospitalization period.
5	All Laboratory and Diagnostic Test Reports. E.g. X-Ray, E.C.G, USG, MRI Scan, Haemogram etc.
*6	In case of Surgeries where Implant and Stent has been used copy of invoice /stickers/Barcode of Implant used will have to be enclosed.
*7	First Consultation letter from the Doctor
8	For Reatil claim:- In case claim amount is INR 1 lac and above then KYC (Know your customer) form will require with photo dully completed filled and signed by nominee along with AML documents: Pan card/passport/Voter identity card (For identity proof), Bank account statement/electricity bill/Telephone bill (For the residential proof).
9	In case of Death if Nominee is not defined on the policy copy then we will require the below documents
	a) Legal heir certificate containing affidavit and indemnity bond (As per attached format).The same should be duly signed by all legal heirs, notarized.
	b) Completely filled NEFT form stating Branch MICR Code, Branch IFSC Code, Account type, Complete Account Number duly signed by Nominee with original cancel cheque (Name & Account number pre-printed) if pre-printed cheque is not available Kindly provide 1st Page of Bank Pass Book/ Bank statement Attested by the Bank which clearly indicates Beneficiary Name & Complete Account no as well IFSC code.(All Fields in the form are mandatory to process).
10	If Nominee is minor then we will require Decree Certificate from Court stating the guardian of the insured

* 1) Waiver of condition (6) and (7) may be considered from case to case basis

2) Health Administration Team reserves right to raise deficiencies for any other document depending upon case to case basis to ascertain admissibility of claim.

3) If beneficiary is corporate, NEFT details of employee/nominee are not required.